

Mayor Kilpatrick called the Agenda Meeting to order at 10:20 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, July 18, 2022 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Conti, Dwumfour, Maher, Novak, Onuoha, Roberts

Absent: None

Others Present: Victoria Kilpatrick, Mayor
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: Daniel Frankel, Business Administrator

• **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the August 15, 2022 meeting.

ORDINANCE #20-22

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #437-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND
EMPLOYEES FOR THE YEARS 2019 – 2022**

(Admin & Finance – Co. Novak – Public Hearing 8-15-22)

ORDINANCE #21-22

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER IV OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO AMEND
SECTION 4-19.4 “PAYMENT FOR OFF-DUTY ASSIGNMENTS”**

(Public Safety – Co. Dwumfour – Public Hearing 8-15-22)

BOND ORDINANCE #22-22

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION
OF A FIRE TRUCK FOR THE BOROUGH OF SAYREVILLE,
NEW JERSEY, APPROPRIATING \$1,900,000
THEREFOR AND AUTHORIZING THE ISSUANCE
OF \$1,805,000 BONDS OR NOTES OF THE BOROUGH FOR
FINANCING PART OF SUCH APPROPRIATION**

(Admin & Finance – Co. Novak – Public Hearing 8-15-22)

ORDINANCE #23-22

**AN ORDINANCE ADOPTING A REDEVELOPMENT PLAN KNOWN AS
1970 ROUTE 35 REDEVELOPMENT PLAN IN CONNECTION WITH BLOCK 425,
LOT 2.02 AS SHOWN ON THE MUNICIPAL TAX MAP IN ACCORDANCE WITH
N.J.S.A. 40A:12A-7, AND SUPPLEMENTING AND AMENDING THE GENERAL
ORDINANCES AND ZONING MAP OF THE BOROUGH OF SAYREVILLE**

(Planning & Zoning – Co. Onuoha – Public Hearing 8-15-22)

ORDINANCE #24-22

**AN ORDINANCE AMENDING CHAPTER VIII, “GENERAL LICENSING”,
TO DELETE SUBSECTION 8-18, “MISCELLANEOUS SCHEDULE OF FEES”
OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF SAYREVILLE**

(Admin & Finance – Co. Novak – Public Hearing 8-15-22)

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of June, 2022.
- 2) Office on Aging Supervisor's report for the month of June, 2022.

- Seconded by Councilwoman Roberts.

B) **Authorization for the Tax Collector to refund taxes due to 100% Disabled Veteran Tax Exemption:**

- 1) Refund 2020, 2021 and 2022 taxes in the amount of \$36,526.64 and cancel all subsequently billed taxes, covering 185 Wessco Street, Block 494, Lots 208-212.

- Resolution.

C) **Application for Social Affair** received from American Legion Post 211 to serve beer and wine at their Football Tailgate Party on September 18, 2022 at their post from 11:00AM – 7:00PM.

- Approved.

D) **Committee Reports:**

- 1) Progress.

Councilwoman Novak made a motion to allow the Redeveloper for Landfill No. 3 perform their due diligence on the site provided they post insurance certificates, provide a schedule of their activities, do not do any work that would penetrate the landfill cap and restore any disturbed areas and fill in any excavations and test pits. Seconded by Councilwoman Roberts.

Roll Call: Councilpersons Novak, Conti, Dwumfour, Maher, Onuoha, Roberts, all ayes.

➤ **PLANNING & ZONING – Councilman Onuoha**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of June, 2022.
- 2) Fire Prevention report for the month of June, 2022.
- 3) Zoning & Code Enforcement report for the month of June, 2022.

- Seconded by Councilwoman Maher.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to held before the Old Bridge Planning Board on July 28, 2022 for site plan approval to allow for outdoor storage of equipment and construction related materials at 3140 Bordentown Avenue, Block 5001, Lot 4.14.
- 2) Notice of Public Hearing to be held before the Spotswood Planning Board on July 19, 2022 for site plan approval to demolish the existing improvements and to construct a new 654,640 sq. ft. warehouse facility at 85 Main Street, Block 88888, Lot 1, Block 101, Lots 4 & 5.

- Seconded by Councilwoman Maher.

C) **Committee Reports:**

- 1) Progress.

➤ **PUBLIC SAFETY – Councilwoman Dwumfour**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of June, 2022.

- 2) Board of Health Registrar and County reports for the month of June, 2022.
- 3) Police Department report for the month of June, 2022.

- Seconded by Councilwoman Maher.

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Head over Heels Parent Assoc. on July 23 & 24, 2022 from 10am-2pm.
- 2) Sayreville Riverdogs 11u Team on September 24 & 25, 2022 from 10am-2pm.
- 3) Sayreville Blue Bombers Travel Softball on November 12 & 13, 2022 from 10am-2pm.

- Approved.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2022.

- Seconded by Councilwoman Maher.

B) Request received for a Block Party from the following:

- 1) Residents of Ridge Avenue and Milliken Road on July 30, 2022 from 1PM – 8PM.
- 2) Residents of Florence Drive between Sunrise Terrace and Albert Drive on July 30, 2022 (rain date July 31st) from 10am-11pm.
- 3) Residents of Pinetree Drive from Buttonwood Drive to 56 Pinetree on August 20, 2022 (rain date August 21st) from 9am-12midnight.
- 4) Residents of Dunlap Drive from Albert Drive to Florence Drive on on August 6, 2022 from 12pm-11pm.

- Approved.

C) Committee Reports:

- 1) Bathrooms will be open at the parks.
- 2) Historical Society felt that the parking lot would be good for the flea market.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of June, 2022.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Women's right to vote was ratified on August 18th and Co. Roberts would like to hold an ice cream social in conjunction with the Historical Society but don't have a date yet.

➤ **RECREATION – Council President Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of June, 2022.

- Seconded by Councilwoman Roberts.

B) Applications for Special Event received from the following:

- 1) Little Words Project to hold a Summer Event at Kennedy Park on August 6, 2022 from 10am-3pm (Pending Approvals).

-Cancelled.

D) Committee Reports:

- 1) Voting in school issue.
- 2) Mural in Kennedy Park completed. Approval for one wall was already given in the amount of \$1,500 but the artist did two wall and is requesting another \$1,500. No objections.
- 3) Commented on Pride Flag.

➤ **MAYOR – Victoria Kilpatrick**

Mayor stated she is proud to fly Pride Flag in our town for the third year.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Request received from Legacy Riding Stables to exercise their option to renew their concession contract with the Borough for an additional two (2) year term with the same concession fee.

- Resolution.

- 2) Recommendation received from Open Space Committee to offer the property located at Block 419, Lots 4-8.01, Division Street for sale.

- Approved.

- 3) Recommendation received from Open Space Committee to offer the property located at Block 511, Lots 761.01 and 762.01, Luke Street for sale.

- Approved.

- 4) Request received from Donna Avila, current holder of a P-1 Peddler Mobile permit, who is looking to get a P-2 Site Specific Permit, which the Borough no longer issues to new applicants, for the Ken Buchanan Riverfront Park.

- Denied.

- Planning & Zoning

- 1) Authorization to amend 12-3.5 of the Revised General Ordinances to add enforcement regulations against the rise in residential AirBnB type rentals and pool/backyard rentals.

- Ordinance.

- Public Safety

- 1) Authorization to appoint four (4) Police Officers in the Police Department, effective August 1, 2022.

- Approved.

- 2) Authorization to appoint Curtis Ennett to Per Diem Dispatcher – Trainee in the Police Department, effective July 19, 2022.

- Approved.

- 3) Request received from the Sayreville Fire Department to increase the Length of Service Awards Program (LOSAP) to the maximum amount approved by LOSAP Law.

- Hold for discussion in next year's budget.

- 4) Authorization for Sayreville Municipal Alliance to accept the DMHAS Grant funding for year one grant term July 1, 2022 to March 14, 2023 in the amount of \$5,000.00.

- Resolution.

- 5) Authorization to renew CAD System Software Maintenance Contract with Queues Enforth Development through NJ State Contract T0109/A83889 in an amount not to exceed \$29,793.00.

- Resolution.

- 6) Authorization to award a non-fair and open contract to Traffic Safety Service, LLC for the purchase of two (2) light towers in an amount not to exceed \$23,800.00.

- Resolution.

- 7) Authorization to award a contract to Mall Chevrolet for the purchase of one (1) 2023 Chevy Tahoe through ESCNJ Contract 20/21-09 in an amount not to exceed \$43,978.00.

- Resolution.

- 8) Authorization to award a contract for turnout gear to Skylands Area Fire Equipment through NJ State Contract 17-Fleet-00810 in an amount not to exceed \$54,613.44.

- Resolution.

- Public Works

- 1) Authorization to award a non-fair and open contract to PABCO Industries for the purchase of Leaf Bags in an amount not to exceed \$21,884.80.

- Resolution.

- 2) Authorization to award a contract for heavy trucks to Hunter Jersey Peterbilt through Sourcewell contract #060920-PMC in an amount not to exceed \$1,137,961.51.

- Resolution.

- Recreation

- Water & Sewer

➤ **C.F.O. - Denise Biancamano - None**

- 1) Authorization to amend the 2022 Local Municipal Budget for the following:
- 2023 Municipal Alliance Grant \$16,183.00
- Cash Match \$4,045.75

- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Old Bridge Area Road Improvements – Cost of Estimates for Improvements (Report Attached).
Borough Engineer Cornell stated that the Borough has some opened paving contracts which may have some left over money and then they could do a change order of those contracts.

- 2) Duhernal Dam Inspection – Authorization to perform as per NJDEP (Verbal Report).

- Resolution.

- 3) Improvements to Ernston Road – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

- 4) Kennedy Park Basketball Improvements – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

JULY 18, 2022
AGENDA MEETING

Councilman Onuoha requested the Borough Planner attend the Public Hearing for the 1970 Route 35 Redevelopment Plan to answer any questions.

No objections.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **EXECUTIVE SESSION - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

There were no comments.

Council President Maher made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Maher made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

Time: 10:53 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____